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Historii

WHist-K-2024-09

**Dean of the Faculty of History of the University of Warsaw announces a call for candidates  
for a position of postdoctoral researcher  
in the Department of Medieval History, Faculty of History, University of Warsaw  
in the Sonata Bis NCN research project:  
“Recognising Saints in the High Middle Ages:  
Local and Papal Formalisation of Cults Reconsidered”**

Full-time employment planned for 24 months, extendable for another 24 months (up to 48 months altogether) upon positive opinion of the Principal Investigator.

Employment is planned from 1 September 2025.

Total gross monthly salary including seniority bonus: approximately PLN 8850.00.

Additional benefits: additional (thirteenth) salary similar to the amount of the monthly salary each year, 36 days of paid vacation per year, the possibility of obtaining each year a financial allowance for vacation and Christmas break

**About the project:**

The aim of the RECOGNISING-SAINTS project is a comprehensive analysis of the phenomenon of the recognition and formalization of cults of saints in Latin Europe from the late 10th to the late 13th centuries. The subject of interest is both local approval of sainthood and papal canonizations, as well as the actors involved in the process of recognizing new cults and the forms in which this took place. The primary research tool, and an important outcome of the

project besides publications, will be the Sainthood Recognition Catalogue - a complete digital catalogue of all cases of sainthood recognition in the High Middle Ages. The Principal Investigator of the project is Prof. Grzegorz Pac.

### **I. Qualification - essential criteria:**

1. Ph.D. degree in history, classical philology, literary studies, theology, art history, or a related field, obtained no earlier than 2018 (this period may be extended pursuant to the Types of costs in research projects funded by the National Science Centre, Poland).

The doctoral degree must be awarded by an entity other than the University of Warsaw, unless the candidate has completed at least 10 months of post-doctoral fellowship abroad after obtaining the degree. The candidate must not hold a titular professorship or have a habilitation, or have worked with the PI on a research grant in the past.

2. Experience with research in an area related to the project topic: history, culture, religiosity of medieval Europe documented by relevant publications. Preferably previous studies or good acquaintance with topics regarding the cult of saints and/or Church history in the Middle Ages

3. At least very good knowledge of Latin, enabling reading of sources.

4. Modern languages: fluency in speaking and writing in English, and ability to read in another modern language (preferably French, Italian, Spanish).

### **II Description of responsibilities and the scope of work of the employee:**

- researching the phenomenon of saint recognition in the High Middle Ages, especially in areas with Roman traditions like France, Italy, the Iberian Peninsula, etc.

- collecting data and entering them into the Sainthood Recognition Catalogue.

- participating in the analysis and interpretation of the collected data.

- publishing the results in internationally recognized scientific journals and publications, including participation in the creation of a collective monograph.

- participation in the dissemination of the project results at international conferences and seminars.

- participation in the organization of events related to the research project, such as conferences and workshops, both scientific and popular science/promotional, and in the editing of collective publications related to the project.

- cooperation with the Principal Investigator and other team members, including participation in weekly team meetings.

### III. Selection procedure

- **Application deadline: 16 March 2025.**

- The results will be announced by the end of April 2025, and candidates will be informed by e-mail.
- After a formal assessment of the applications, the committee may make a preliminary evaluation of the applications and on this basis select a shortlist of candidates admitted to further stages of the procedure.

The recruitment process follows the procedure determined in the Statute of the University of Warsaw and the relevant rules of the University of Warsaw and Faculty of History. We would like to inform that the competition is the first stage of the procedure for recruitment to the position of academic faculty member specified in the Statutes of the University of Warsaw, and its positive outcome constitutes the basis for further proceedings.

### IV How to apply

Required documents:

1. A letter of application (to the Rector of the University of Warsaw).
2. GDPR consent statement ("[Information on personal data processing](#)").
3. CV with a list of publications (in English) including information such as education, professional information (previous employments) with special attention to and justification of any career breaks, language skills, scholarships/awards, list of publications and conference presentations, information on completed and ongoing research projects, information on other achievements.
4. Description of the research plans related to the project (in English)
5. A copy of a scholarly article or chapter published or accepted for publication (with a certificate from the editor) in a journal or an edited volume.
6. Ph.D. degree or a statement from your supervisor that you expect to receive your Ph.D. degree no later than the end of August 2025. The Ph.D. degree must be obtained prior to the beginning of employment.
7. Names and contact details (email, phone number) of two referees.
8. An administrative questionnaire ("[Personal questionnaire for the person applying for employment](#)").

9. Please include in your application the following statement: "I am familiar with the conditions of conducting a call for the position of an academic teacher at the University of Warsaw (Decree No. 106 of the Rector of the UW of 27 September 2019, paragraph 1, point 4)."

10. The candidates should meet the conditions set out in the Act of July 20, 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742) and the Statute of the University of Warsaw (Resolution No. 443 of the Senate of the University of Warsaw of June 26, 2019, Monitor item 190). Please include in you application the signed statement:

["Statement – pursuant to article 113 of the Act of 20 July 2018 Law on Higher Education and Science"](#).

All documents should be sent by e-mail to the following address: [praca.historia@uw.edu.pl](mailto:praca.historia@uw.edu.pl) under the title: "Call: Recognising-saints 1"

## Information on personal data processing

### Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

### Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at [iod@adm.uw.edu.pl](mailto:iod@adm.uw.edu.pl). You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

### Purpose and legal grounds of data processing

Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law<sup>1</sup> (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process<sup>2</sup>, whereas other data<sup>3</sup> shall be processed based on your consent which may take the following wording:

*I agree to the processing of personal data provided in .... (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.*

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data<sup>4</sup>, which may take the following wording:

*I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in ..... (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.*

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent<sup>5</sup>, which may take the following wording:

*I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.*

You may revoke all such consents at any time by, for example, sending an email at [praca.historia@uw.edu.pl](mailto:praca.historia@uw.edu.pl).

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.<sup>6</sup>

### Data retention period

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.

### Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

### Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data

<sup>1</sup> Art. 22<sup>1</sup> of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes).

<sup>2</sup> Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR).

<sup>3</sup> Art. 6 section 1 letter a of the GDPR.

<sup>4</sup> Art. 9 section 2 letter a GDPR.

<sup>5</sup> Art. 6 section 1 letter a GDPR.

<sup>6</sup> Art. 7 section 3 GDPR.

processing centres.<sup>7</sup> Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.<sup>8</sup> This shall guarantee an adequate level of data security.

**Rights of the data subject**

Under the GDPR data subjects have the following rights:

- to access data and to receive copies of the actual data;
- to correct (rectify) your personal data;
- to restrict processing of personal data;
- to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.

**Information on the requirement to provide data**

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....  
(place and date)

.....  
(applicant's signature)

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<sup>7</sup> <https://www.google.com/about/datacenters/inside/locations/index.html>

<sup>8</sup> <https://www.privacyshield.gov>