



UNIwersytet
Warszawski



Wydział
Historii

**Dean of the Faculty of History of the University of Warsaw announces a call for candidates for a position of Phd student-scholarship recipient in the Sonata Bis NCN research project:
“Recognising Saints in the High Middle Ages: Local and Papal Formalisation of Cults Reconsidered”**

Scholarship period: up to 36 months

Planned scholarship amount: 5000 PLN / month.

Planned start of scholarship payment: 1 March 2025

About the project:

The aim of the RECOGNISING-SAINTS project is a comprehensive analysis of the phenomenon of the recognition and formalization of cults of saints in Latin Europe from the late 10th to the late 13th centuries. The subject of interest is both local approval of sainthood and papal canonizations, as well as the actors involved in the process of recognizing new cults and the forms in which this took place. The primary research tool, and an important outcome of the project besides publications, will be the Sainthood Recognition Catalogue - a complete digital catalogue of all cases of sainthood recognition in the High Middle Ages. The Principal Investigator of the project is Prof. Grzegorz Pac.

I. Qualification - essential criteria:

1. MA in history, with specialisation in medieval history
2. Status of the PhD student in a Doctoral School
3. At least very good knowledge of Latin, enabling reading of sources.

4. Modern languages: fluency in speaking and writing in English, and ability to read in another modern language (preferably French and/or Italian).

5. Preferably research interest in topics regarding the cult of saints and/or Church history in the Middle Ages

The candidate must not have worked with the PI on a research grant in the past.

II Description of responsibilities and the scope of work of the employee:

- researching the phenomenon of saint recognition in the High Middle Ages, especially in monastic communities living according to the Rule of St. Benedict
- collecting data and entering them into the Sainthood Recognition Catalogue.
- participating in the analysis and interpretation of the collected data.
- publishing the results in internationally recognized scientific journals and publications, including participation in the creation of a collective monograph.
- participation in the dissemination of the project results at international conferences and seminars.
- participation in the organization of events related to the research project, such as conferences and workshops, both scientific and popular science/promotional, and in the editing of collective publications related to the project.
- cooperation with the Principal Investigator and other team members, including participation in weekly team meetings.

III. Selection procedure

• Application deadline: 10 January 2025.

- The results will be announced by the end of January 2025, and candidates will be informed by e-mail.
- After a formal assessment of the applications, the committee may make a preliminary evaluation of the applications and on this basis select a shortlist of candidates admitted to further stages of the procedure.

The recruitment process follows the procedure determined in the regulations on the Regulations of the National Science Center, Poland on the awarding of scholarships

in research projects: https://ncn.gov.pl/sites/default/files/pliki/uchwaly-rady/2019/uchwala25_2019-zal1.pdf

IV How to apply

Required documents:

1. CV with a list of publications including information such as education, professional information (previous employments), language skills, scholarships/awards, list of publications and conference presentations, information on completed and ongoing research projects, information on other achievements.
2. Cover letter
3. Copy of the MA diploma
4. Document confirming the current status of the PhD student in a Doctoral School
5. GDPR consent statement (["Information on personal data processing"](#)).

All documents should be sent by e-mail to the following address:
praca.historia@uw.edu.pl under the title: "Call: Recognising-saints-scholarship"

Information on personal data processing

Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

Purpose and legal grounds of data processing

Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law¹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process², whereas other data³ shall be processed based on your consent which may take the following wording:

I agree to the processing of personal data provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴, which may take the following wording:

I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes).

² Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR).

³ Art. 6 section 1 letter a of the GDPR.

⁴ Art. 9 section 2 letter a GDPR.

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent⁵, which may take the following wording:

I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.

You may revoke all such consents at any time by, for example, sending an email at praca.historia@uw.edu.pl.

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.⁶

Data retention period

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.⁷ Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.⁸ This shall guarantee an adequate level of data security.

Rights of the data subject

Under the GDPR data subjects have the following rights:

- to access data and to receive copies of the actual data;
- to correct (rectify) your personal data;
- to restrict processing of personal data;
- to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....
(place and date)

.....
(applicant's signature)

⁵ Art. 6 section 1 letter a GDPR.

⁶ Art. 7 section 3 GDPR.

⁷ <https://www.google.com/about/datacenters/inside/locations/index.html>

⁸ <https://www.privacyshield.gov>